



Veazie Town Council

Regular Meeting

March 19th, 2018 at 6:30 PM

AGENDA

- ITEM 1:** Call to Order
- ITEM 2:** Secretary to do the Roll Call
- ITEM 3:** Pledge of Allegiance
- ITEM 4:** Consideration of the Agenda
- ITEM 5:** Approval of the February 26, 2018 Regular Council Meeting minutes
- ITEM 6:** Comments from the Public

New Business:

- ITEM 7:** Election Clerk/Registrar of Voter Appointments
- ITEM 8:** Council Member Resignation
- ITEM 9:** Manager's Yearly Review Process
- ITEM 10:** Executive Session per 1 M.R.S.A section 405 (6) (F) to discuss confidential record
- ITEM 11:** Manager's Report
- ITEM 12:** Comments from the Public
- ITEM 13:** Requests for information and Town Council Comments
- ITEM 14:** Review & Sign of AP Town Warrant #15A, #16 and 17. Town Payroll #18 and #19. School Payroll Warrant #18 and AP School Warrant #18.
- ITEM 15:** Adjournment

Chris Bagley
16 Silver Ridge
cbagley@veazie.net

Paul Messer
1010 School St.
249-1361

Michael Reid
14 Prouty Dr.
573-1300

Aaron Turcotte
14 Silver Ridge
578-0750

Jeff Manter
3 Prouty Dr.
991-7612

Agenda Items For March 19, 2018 Council Meeting

The following are brief explanations of some of the items on the agenda:

ITEM 5: Review of minutes from previous meeting.

Suggested Motion: I motion we approve the minutes as presented.

ITEM 7: Council will appoint numerous citizens as Election Clerks and one staff member as the Registrar of Voters.

Suggested Motion 7A: I motion we appoint Suzanne Hart, Steven Earl, Morgiana Halley and Alfred Bushway as Democratic Election Clerks for a term of two years.

Suggested Motion 7B: I motion we appoint Betty Snively, Marilyn Bishop and Sandra Patterson as Unenrolled Election Clerks for the term of two years.

Suggested Motion 7C: I motion we appoint Randall Bishop, Frances Kelly, Norma Noble and Jacquelyn Treadwell as Republican Election Clerks for the term of two years.

Suggested Motion 7D: I motion we appoint Julie Strout as the Registrar of Voters for the term of two years.

ITEM 8: Council will discuss a letter of resignation from Councilor Turcotte

Suggested Motion: I motion we accept Council Turcotte's letter of resignation dated March 11, 2018.

ITEM 9: Council will discuss how the yearly review of the Town Manager will be performed.

ITEM 10: Council will go into executive session to discuss confidential records.

Suggested Motion: (to go in) I motion we go into executive session per 1 M.R.S.A. section 405 (6) (F) to discuss confidential records.

Suggested Motion: (to come out) I motion we come out of executive session and enter back into regular session.

Veazie Town Council Meeting
February 26th, 2018

Members Present: Chairman Chris Bagley, Councilor Paul Messer, Councilor Michael Reid, Town Manager Mark Leonard, Council Secretary Julie Strout, Town Accountant Craig Costello and various members of the public.

ITEM 1: Call to order

Chairman Bagley called the meeting to order at 6:30 pm.

ITEM 2: Secretary to do the roll call:

Councilor Aaron Turcotte & Councilor Jeff Manter were absent and excused.

ITEM 3: Pledge of Allegiance

ITEM 4: Consideration of the Agenda

None

ITEM 5: Approval of the February 12th, 2018 Regular Council Meeting Minutes.

Councilor Michael Reid made a motion, seconded by Councilor Paul Messer to approve the February 12th, 2018 Regular Council Meeting Minutes as written. Voted 3-0-0. Motion carried. Councilor Aaron Turcotte & Councilor Jeff Manter were absent.

ITEM 6: Comments from the public

None

New Business:

ITEM 7: Audit Presentation

Accountant Craig Costello reviewed the 16/17 Town Audit with the Council and answered questions.

ITEM 8: March Meeting Dates Discussion

Councilor Paul Messer made a motion, seconded by Councilor Michael Reid to hold one meeting in March on March 19th, 2018 at 6:30pm unless an emergent situation dictates otherwise. Voted 3-0-0. Motion carried.

Old Business:

ITEM 9: Manager's Report

Manager Leonard reviewed his report with the Councilor's. Manager Leonard was happy to report that the Public Access Channel is back online and wanted to thank Rodney Verrill from NESCOM for all of his hard work.

ITEM 10: Comments from the Public.

None.

ITEM 11: Requests for information and Town Council Comments

Chairman Bagley stated he has gotten a lot of great feedback about The Viking and to start using the Community Center space, possibly putting the info on the Public Access Channel or in the next newspaper.

ITEM 12: Review & sign of AP Town Warrant #15, Town Payroll #17 School Payroll Warrant #17 and AP School Warrant #17.

The warrants were circulated and signed.

ITEM 13: Adjournment

Councilor Paul Messer motioned to adjourn.

Councilor Michael Reid seconded. No discussion. Voted 3-0-0. Motion carried.
Adjourned at 6:53Apm

True Copy Attest

Julie Strout
Deputy Clerk



Message

Sun, Mar 11, 2018 3:48 PM

From: "Turcotte, Aaron M" <Aaron.M.Turcotte@maine.gov>
To: Mark Leonard
"Chris bagley (cbagley400@gmail.com)" <cbagley400@gmail.com>

ITEM # 8

Subject: Resignation

Manager Leonard and Chairman Bagley,

Please consider this email as my resignation on the Veazie Town Council, effective immediately. It has been a privilege to work with both of you, the entire board, and most important with the townspeople. I am resigning for no reason other than a new work assignment in southern Maine. Thank you.

Respectfully,

Aaron

Aaron Turcotte
14 Silver Ridge
Veazie, ME 04401

Manager's Report For March 19, 2018 Council Meeting

Since the last Council meeting here are some things I've been working on as well as things occurring around Town.

With regards to the Davis/Wedgewood Drive road work, Council Chair Bagley, Travis Noyes from CES, Barney Silver and I have met to discuss the project. Travis and Barney will finalize the specifications and prepare a contract for this project.

Phil Ruck and I met to discuss stormwater management for the proposed Davis subdivision as well as other items related to stormwater for the upcoming year.

I also met with Dana from the Veazie Sewer District to discuss the proposed subdivision as well as potential paving projects for the upcoming paving season.

There are two other areas that need to be paved in the upcoming year. I have requested an estimate from Hopkins and once received, I will present the estimate to the Council for approval.

A public hearing for a permit request through DEP regarding the proposed subdivision on Chase Road was held at the proposed site. Assessor Birch and I attended along with numerous land abutters who had many questions and comments regarding the project.

I met with a representative from the James W. Sewall Company to see if they could be of assistance in helping the Town with a ConnectME grant which pertains to broadband services. After careful examination and discussion, it appears the Town has no unmet areas that would qualify for this program.

The Veazie Community School recently performed a drill in which Sgt. Fizell, Lt. Sirois, Principal Cyr and I participated in. The drill went well and I will be working with Principal Cyr on areas we think could use improvement.

The Town of Orono held a meet and greet with one of the finalist for the Fire Chief's position in which I was asked to attend. The candidate was well received by those in attendance and I feel will be a great addition to the Town of Orono.

The annual free community breakfast will be held on March 31st at the Veazie Community School. We have posted flyers at various locations throughout the Town.

Principal Cyr and I have continued to work on the draft school and municipal budgets in order to present to the Budget Committee. Both of these budget have been presented to the budget committee. Great discussion was had between the two departments and the committee.

I held a TIF group meeting in which we worked on finalizing the documentation. Additional information is needed before we can complete the draft for presentation.

Manager's Report For March 19, 2018 Council Meeting

I attended the MOOV meeting in Orono and spoke about the senior meal program. We discussed several items which may be beneficial to the Town.

EMDC is in the process of partnering with other entities to submit a grant request for a broadband study. I have written a letter of interest/support as well as requesting to join the group. The letter is attached for review. Once a determination is made and if EMDC is successful in obtaining the grant, I will notify the Council of the next steps.

Office staff is working on a mailer to be sent to homeowners in the area of Davis, Sunset and Wedgewood to explain the construction project the town will be completing over the next few years. A first draft has been completed and is being circulated for thoughts and suggestions before it is prepared for mailing.

Attachments:

1. BASWG agenda for March 8th meeting
2. Letter sent to VCS Parents reference School Safety update
3. Email and supporting document ref Broadband Planning Project



Bangor Area Storm Water Group Meeting

March 8, 2018

Location: 2nd Floor Council Chambers, Old Town City Hall, Old Town, Maine

9:00 am – 11:00 am

AGENDA

- 9:00 am** **Welcome and Roundrobin Introductions (5 min)**
- 9:05 am** **Permit Review and Development of Comments to DEP (40 min)**
Special focus on review of MCM 1 and 2 and TMDL language
- 9:45 am** **Maine Science Festival Planning (15 min)**
- 10:00 am** **Review of Whiteboard Scenes (15 min)**
- 10:15 am** **Stream Clean-up Regional Planning (15 min)**
- 10:30 am** **Review of Revised Regional Survey (10 min)**
Capturing Awareness and Behavior Change
- 10:40 am** **Other Education and Outreach Planning (10 min)**
 - Stormdrain Stenciling Regional Coordination
 - Bus Wrap update
- 10:50 am** **Organizational Business (10 min)**
 - Review of minutes
 - Treasurer's Update
 - Status of Pulse contract
- 11:00 am** **BASWG Meeting Adjourns**
****Comment Letter development may continue after the meeting.****
Anyone interested in providing input on these items should be prepared stay for up to 30 minutes after the meeting to address these items, if needed.

Veazie Community School

1040 School Street Veazie, ME 04401

(207)947-6573 / FAX(207)947-6570

Superintendent of Schools & Principal: Matthew D. Cyr



3/9/18

Veazie Community School Safety Update

Veazie Community School has a comprehensive safety plan that is regularly reviewed by school staff as well as public safety officials. Schedules, procedures and routines are critical components of daily school operations. In light of recent school tragedies, we have spent a great amount of time rethinking student arrival and dismissal times. ***We will be implementing arrival and dismissal procedural changes effective Tuesday, March 13.*** While we do our very best to ensure the safety of each and every VCS student and staff member, it takes a team effort and parental support is required.

How parents can help:

-Drop-off times for parents bringing children to school is between 7:45 and 8:00a.m. Staff supervision starts at 7:45. There is no guarantee that a staff member can open the door prior to 7:45. Any parent dropping off their child prior to 7:45 will be leaving their child outdoors and unsupervised. If you arrive before 7:45, please have your child remain with you in the drop-off lane or parking lot until 7:45. Arriving students have options during the 7:45 – 8:00a.m timeframe including going to the cafeteria to socialize and/or eat breakfast, the gym to walk, read in the library (grade 3 – 8 students), and middle school students have the additional option of working on projects in the makerspace. Our school day officially starts at 8:00a.m.

-Say your goodbyes at home, in the car, or under the canopy near the school entrance. Unless you have a scheduled meeting with office staff or your child's teacher, please refrain from entering the school during drop-off and pick-up times so that we can focus our energies on safe student arrival and dismissal.

-If you are picking up your child at the end of the day, remain in your vehicle or under the canopy outside of the building. This way we can safely dismiss students directly to their parent. Going forward, we would prefer that parents use the pick-up lane. If parents remain in their vehicles within the pickup-lane, I am confident that we can safely and efficiently get your child to you so that you can be on your way.

-Do not leave your vehicle while in the drop-off/pick-up lane. Unattended vehicles disrupt the safe flow of drop-off/pick-up traffic. If you must exit your vehicle, use a parking space.

-Talk with your child about the dangers of walking through parking lots and the importance of using marked sidewalks and crosswalks. Cars backing in and out of parking spaces can be dangerous places, especially for smaller children.

Your support of these procedures is greatly appreciated.

Respectfully,

Matthew D. Cyr
Superintendent & Principal

www.veaziecs.org

"Small School, BIG Heart!"



Message

Mon, Mar 12, 2018 11:21 AM

From:

Vicki Rusbult <VRusbult@emdc.org>

To:

Mark Leonard

Subject: Broadband Technology Planning Project

Attachments:

Town of Greenbush Community Technology Plan.pdf / Uploaded File ...

Draft letter of support.docx / Uploaded File (15K)

Good morning – I wanted to reach out to you to tell you about an opportunity for the Town of Veazie to build a technology plan through an EMDC/Axiom Technologies grant to be submitted to the State of Maine ConnectME program. We recently completed a 4-community pilot in the towns of Bucksport, Hampden, Blue Hill and Greenbush; the plan for Greenbush is attached to show the final product that the Town of Veazie would be provided should you elect to participate. As you will see, the benefits of using this approach are clear – we will help engage the broad community into learning more about how connectivity will help residents and businesses, assess current capacity, identify anchor institutions, learn about gaps and needs, and in the end create a plan that is realistic and informative on next steps (infrastructure and digital training).

The only commitment we would need from Veazie is an agreement to have a representative on the Penobscot County Consortium Broadband Committee and provide a signed letter of support. I've drafted a letter template that you can use and for the time being, can designate yourself to join the Committee (unless you have another individual who would serve perfectly in this capacity). For the 4-community pilot, we asked for a cash commitment from the town that would be directly applied to your project; for this round, it can be as little as \$200 or even an in-kind match. Those details can be finalized if the grant is received.

At this time, I would need the signed Letter back no later than this coming Wednesday (March 14) – I apologize for the lateness of this request but we only decided to submit an application last week and was able to get the Penobscot County Commissioners to sign on. Please let me know if you have any questions. Thank you in advance for your attention.

Vicki



Vicki L. Rusbult, Ed.D, MPA

Director, Re-Engineering the Region & Planning
Eastern Maine Development Corporation
40 Harlow Street, Bangor ME 04401

p 207/942-6389 | m 207/951-4281

www.EMDC.org

TOWN OF VEAZIE
1084 Main Street, Veazie, ME 04401
Phone: (207) 947-2781 Fax: (207) 942-1654



March 15, 2018

Dr. Vicki L. Rusbult
Eastern Maine Development Corporation
40 Harlow Street
Bangor, ME 04401

Dear Dr. Rusbult:

The Town of Veazie is pleased to participate in the joint Eastern Maine Development Corporation (EMDC) and Axiom proposal to be submitted to the State of Maine ConnectME program for a planning project to expand broadband capacity in Penobscot County.

As the Chairperson of the Board of Directors for the Penobscot County Consortium, I assure you that myself, or another representative from the Town of Veazie will actively engage and participate with the Broadband Planning Committee. This includes creating a scope of work and timeline of activities for the participating communities (including Veazie), and supporting EMDC and Axiom as they work to create plans that assess current capacity, survey for input from businesses and residents, identify anchor institutions, and help create the final plans detailing next steps for the expansion of infrastructure, providing training for potential users. The representative will work to help with outreach to community members to assure that complete and comprehensive information is collected.

This project will help the Town of Veazie build capacity and opportunity for our residents and businesses, and will position us to be competitive in the increasingly technology-based world.

Sincerely,

Mark E. Leonard

Mark E. Leonard
Town Manager/ Director of Public Safety

